

NORTH JERSEY MUNICIPAL EMPLOYEE BENEFITS FUND



**JANUARY 23, 2025
RANDOLPH TOWNSHIP HALL
9:30 AM
AGENDA AND REPORTS**

Meeting Location: Township of Randolph Municipal Building

502 Millbrook Ave.
Randolph, NJ 07869
Tel: 973.989.7100
Fax: 973.989.7096

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HERewith TO THE STAR LEDGER AND THE RECORD (2) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER MUNICIPALITY AND (3) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER MUNICIPALITIES.

**NORTH JERSEY MUNICIPAL EMPLOYEE BENEFITS FUND
AGENDA MEETING: JANUARY 23, 2025
RANDOLPH TOWNSHIP HALL
9:30 AM**

MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ

FLAG SALUTE

Chairs vacated – Chair asks Executive Director to run meeting

MEETING OF FUND COMMISSIONERS CALLED TO ORDER

ROLL CALL OF 2025 FUND COMMISSIONERS

Fund Commissioners	
Thomas S. Russo	Town of Newton
Carrine Piccolo-Kaufer	Township of Hardyston
Barbara Russo	Township of Berkeley Heights
Tammy Smith	Knowlton BOE
Silvio Esposito	Township of Hanover
Greg Poff	Randolph Township
Scott Heck	Borough of Ringwood
Dina Valente - Stoel	Borough of Lincoln Park
Mike Sondermeyer	Borough of Bloomingdale
Deb Millikin	Township of Jefferson
Michael Restel	Township of Wantage
James Zepp	Township of Sparta
Patricia Bussow	Andover Township
Ralph Blakeslee	Borough of Netcong
Samuel Yodice	Borough of Woodland Park
Victoria Dobrusin	Township of Dover
Andrew Fiore	Borough of Harding
Katie Yanke	Borough of Montville
Joe Sabatini	Township of Byram
James Burnett	Borough of Madison
	Township of Prospect Park
John Shepherd	Township of Roxbury
Craig Ambrosio	Borough of Kinnelon
Gabby Evangelista	Borough of Wharton
Karen Fornaro	Borough of Chatham
Tina Kraus	Township of Vernon

	Town of Boonton
	Madison Housing Authority
Mitchell Stern	Mountain Lakes
Claudia Quinn	Mt. Olive
Michele Dale	Township of West Milford
Julie Kupilik	Twp of Pequannock
Fund Commissioner Alternates	
Ashleigh Frueholz	Township of Byram
Jennifer Dodd	Town of Newton
Lisa Spring	Township of Roxbury
Joseph Kovalcik	Borough of Wharton
Perry Mayers	Borough of Lincoln Park
Jasmin Azcona	Township of Bloomingdale
Michele Lantau	Township of Sparta
Cathy Shanahan	Township of West Milford
Adam Cruz	Township of Dover
Sandra Emmerich	Borough of Madison
Nancy VanHorn	Township of Wantage
Deborah Bonanno	Randolph Township
William Egan	Township of Jefferson
Dana Vitz	Township of Hardyston
Stephen Williams	Borough of Chatham
Shawn Bennett	Mountain Lakes
James Freda	Borough of Kinnelon
Andrew Tatarenko	Mt. Olive
Adam Brewer	Twp of Pequannock

ELECTION OF OFFICERS, EXECUTIVE COMMITTEE, & ALTERNATES

Executive Director asks for nominations. Attorney swears in Officers and Executive Committee.

RECOMMENDED SLATE:

2025 Executive Committee	
Thoams S. Russo Jr., Chair	Town of Newton
Carrine Piccolo-Kaufer	Township of Hardyston
Barbara Russo	Township of Berkeley Heights
Tammy Smith	Knowlton BOE
Silvio Esposito	Township of Hanover
Greg Poff	Randolph Township
Scott Heck	Borough of Ringwood

Executive Committee Alternates:	
Dina Valente-Stoel	Borough of Lincoln Park
Mike Sondermeyer	Borough of Bloomingdale
Deb Millikin	Township of Jefferson
OPEN	

MEETING OF EXECUTIVE COMMITTEE CALLED TO ORDER

ROLL CALL OF 2025 EXECUTIVE COMMITTEE

CORRESPONDENCE - None

APPROVAL OF MINUTES: *October 24, 2024 & December 17, 2024 Open Appendix I*

MONTHLY COMMITTEE REPORTS:

- CLAIMS COMMITTEE - Thomas S. Russo Jr.**
- CONTRACTS COMMITTEE - Tammy Smith, Chair**
- FINANCE COMMITTEE - Thomas S. Russo Jr., Chair**
- OPERATIONS COMMITTEE - Scott Heck, Chair**
- WELLNESS COMMITTEE - Carinne Piccolo-Kaufer, Chair**

REPORTS:

EXECUTIVE DIRECTOR - (PERMA)	
Monthly Report.....	Page 6
PROGRAM MANAGER - (Vozza Agency)	
Monthly Report.....	Page 15
TREASURER - (Michael Soccio)	
November 2024, December 2024, and January 2025 Voucher List.....	Page 23
Confirmation of Claims Paid/Certification of Transfers	
ATTORNEY - (Fred Semrau)	
Monthly Report	
Correspondence - ESI Letter	Page 33
NETWORK & THIRD-PARTY ADMINISTRATOR - (Aetna - Jason Silverstein)	
Monthly Report.....	Page 34

PRESCRIPTION ADMINISTRATOR - (Express Scripts-Charles Yuk)
Monthly ReportPage 38

DENTAL ADMINISTRATOR - (Delta Dental)
No Report

CONSENT AGENDAPage 43

Resolution 25-1: Appointment of Professional and ContractorsPage 44
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Resolution 25-4: Designation of Secretary as Custodian of RecordsPage 50
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Resolution 25-6: Designation of Regular Meeting Times and PlacePage 52
Resolution 25-7: Designation of Bank Depositories & CMPPage 53
Resolution 25-8: Designation of Authorized SignatoriesPage 57
Resolution 25-9: Approval of Risk Management PlanPage 58
Resolution 25-10: Appointment of MRHIF Fund Commissioners.....Page 66
Resolution 25-11: Authorizing Treasurer to Process Contracted
Payments and Expenses.....Page 67
Resolution 25-12: E-Procurement SoftwarePage 68
Resolution 25-13: AHS Amendment of ServicesPage 69
Resolution 25-14: November, December 2024, and
January 2025 Bills ListPage 70

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

MEETING ADJOURNED